META FILE screen example

Simultaneously with the sound recording you can during the session
text write into the columns of the metafile.
After the session, when logging, these are helpful.
These are also a great help for later insights into the protocol.
You will quickly find any desired location in the log,
which is very time consuming when recording with dictation machines!
PROTOCOL PREPARATION IS POSSIBLE, OPERATION IS EVEN MORE EASIER!

Playcer Audio-Edition

Sitzungen   Extras   Hilfe

Kanal [Kanal 1 ▼]   Sitzung: RathausZH

08:08:08   08:08:08   12:04:17

Neue Metadaten..

Zeit	Seq.	Agenda	Redner	Sonstiges
08:16:25		SNr=163 _ GNr= _ GTi=Eintritt eines neuen Mitglieds des Kantonsrates _ TPt=002	Neues-Geschäft	
08:19:05		SNr=163 _ GNr=KR-Nr. 87/2010 _ GTi=Wahl eines Mitglieds der Kommission für Staat und Gemeinden _ TPt=003	Neues-Geschäft	
08:19:53		SNr=163 _ GNr=4645a _ GTi=Gesetz über die Information und den Datenschutz _ TPt=004	Neues-Geschäft	
08:20:16			Herr Bernhard Egg, SP, Elgg	
08:21:34			Herr Jürg Trachsel, SVP, Richterswil	
08:24:12			Herr Ruedi Lais, SP, Wallisellen	
08:25:47		SNr=163 _ GNr=4645a _ GTi=Gesetz über die Information und den Datenschutz _ TPt=004	Abstimmungs-Start	
08:26:32		SNr=163 _ GNr=4645a _ GTi=Gesetz über die Information und den Datenschutz _ TPt=004	Abstimmungs-Ende--0123456	Ja=052 _ Nein=094 _ Enth=000 _ NichtGest=034
08:27:15		SNr=163 _ GNr=4611a _ GTi=Anpassung der kantonalen Behördenorganisation und des kantonalen Prozessrechts in Zivil- und	Neues-Geschäft	
08:27:39			Herr Christoph Holenstein, CVP, Zürich	
08:35:11			Herr Yves de Mestral, SP, Zürich	
08:38:02			Herr Markus Bischoff, AL, Zürich	
08:43:35			Herr Walter Schoch, EVP, Bauma	
08:49:14			Herr Beat Badertscher, FDP, Zürich	
08:52:00			Frau Maleica-Monique Landolt, GLP, Zürich	
08:54:06			Herr Beat Stiefel, SVP, Egg	
09:14:01			Herr Christoph Holenstein, CVP, Zürich	
09:14:29			Herr Christoph Holenstein, CVP, Zürich	
09:15:08			Herr Christoph Holenstein, CVP, Zürich	
09:17:12			Frau Gabi Petri, Grüne, Zürich	
09:17:21			Frau Andrea Sprecher, SP, Zürich	
09:21:44			Frau Nicole Barandun-Gross, CVP, Zürich	
09:23:25		SNr=163 _ GNr=4611a _ GTi=Anpassung der kantonalen Behördenorganisation und des kantonalen Prozessrechts in Zivil- und	Abstimmungs-Start	
09:24:11		SNr=163 _ GNr=4611a _ GTi=Anpassung der kantonalen Behördenorganisation und		Ja=073 _ Nein=094 _ Enth=000 _ NichtGest=013

Lautstärke   Tempo [100 ▲▼] [Reload]

RathausZH   Aktuelle Zeit: 00:00:00   Gesamtdauer: 03:56:09

time frame

**Enter session topic,
in the same line**

Adjust the volume of listening

**Name of speaker,
in the same line**

**If a new topic, speaker or sticky
note, at the beginning of this
column next to the time click**

**Sticky notes e.g.
- exact word protocol
- do not log
- Only log important information
- Etc.
in the appropriate line**

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J2

SOFTWARE for
SIPROT protocol management system

Today belongs to a professional system:
Hardware and software.
Our SIPROT hardware is with everyone Protocol / sound software can be used.

We recommend our software
PLAYCER from DIGIVOX.
For years this software is already in parliaments / courts /
Industry / public sector / military / construction etc., in use.
This software is characterized by optimal usability.
Clear presentation, secure audio recording, not correctable.
With the metafile you have an excellent overview of the course of the meeting.

With the new version you can pause recording, and you can play back
a record part within seconds wich you need   in the discussion round.
.
With the new version recordings are immediately interruptible.
Recordings can be played immediately as a reminder.
In the metafile you will immediately find every recorded place.
Thereafter, the recording can continue immediately.
This saves a lot of time and reminds of already discussed topics, questions, statements.

Preparing the metafile for next sessions:
- Rubik "participant" (all participants)
- "Agenda" section (session topics, questionnaire, etc.).
- Section "3" (right) here you can make notes to the protocol (in the log nothing
write, exact word flow, etc. etc.).
With the prepared metafile, you can click on the appropriate note in the event of a change
(participant or topic / question).
This is then assigned in the metafile of the sound recording at the exact time.
This saves a lot of time when monitoring the session.
It allows the operator to participate more intensively in the session.

SOFTWARE PLAYCER (Standard German + English, other languages on request)
The following functions are included in the standard package:

- **Immediate recording**
  Start / stop / pause / mark
- **Play with** al later editing
  features the metadata and
  meeting names
- no accidental Delete the
  recordings possible
- Change of playback speed
- constantly updated
  level meter
	- over 300 characters to
	  Description of a mark
	- brand revocation
	  (Your brand is e.g.
	  5 sec. In time
	  registered back
	- automatic or manual
	  classification the session in
	  sequences to facilitate the
	  processing
		- Session preparation
		  (Speakers / Agenda lists)
		- Import from
		  Speakers / Agenda lists
		  assignment:
		  Speaker to Group
		- **WAV and MP3 export**
		- Export of metadata list
		- WORD operation of the
		  Play or
		- **Foot pedal operation**
		- **password**, protection of
		  secret meeting areas

We advise you and demonstrate the software.

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